

Honour Council Award Criteria



1. ADMINISTRATION - Bold Compulsory	✓ IF COMPLETED	SUPPORTING DOCUMENTATION/EVIDENCE
<ul style="list-style-type: none"> ● Develop an annual events calendar and upload calendar of events to NZLA website ● Upload event, description and links to Google Calendar ● Ensure the following is returned to NZLA Secretary in a timely manner: <ul style="list-style-type: none"> ➢ Directory information ➢ Annual Meeting information ➢ Delegate's Annual Meeting report ➢ Council's End of Year Financial report (note date sent) ● Pay levies to NZLA Treasurer ● Develop a strategic plan and review annually ● Strategic Plan reflects the cultural responsive values of Te Tiriti o Waitangi ● Obtain and sustain Charities Commission status (Recommended to do) 		
2. MEMBERSHIP INITIATIVES (2+)	✓ IF COMPLETED	SUPPORTING DOCUMENTATION/ EVIDENCE
<ul style="list-style-type: none"> ● Increase or promote individual and school membership ● Increase or promote international membership of ILA or ALEA ● Encourage early career teachers to become members ● Financially support at least one teacher to NZLA annual conference ● Financially support at least one teacher trainee or a Provisionally Certificated Teacher to NZLA annual conference ● Financially support regional council member/s to regional leadership workshop ● Encourage and support council members to present at a NZLA National Conference ● Encourage and support council members to present at an international literacy conference 		
3. COUNCIL ACTIVITIES AND PROJECTS (2+)	✓ IF COMPLETED	SUPPORTING DOCUMENTATION/ EVIDENCE
<ul style="list-style-type: none"> ● Undertake a special project ● Introduce a <i>new</i> professional learning and development opportunity ● Provide professional learning and development opportunities ● Provide support to another council ● Support members to initiate, undertake and publish research ● Have at least 5% of council members attend national NZLA conference ● Initiate or extend a programme or special event for children 		

<ul style="list-style-type: none"> ● Initiate or extend a programme or special event for parents/whanau and/or community ● Make available for loan appropriate international publications ● Participate in a national/international literacy event ● Involve other literacy associations (NZLA or other) in your council events ● Initiate an activity or project that honours local iwi and/or cultural diversity 		
4. PUBLICATION & COMMUNICATION (Bold compulsory)	✓ IF COMPLETED	SUPPORTING DOCUMENTATION/ EVIDENCE
<ul style="list-style-type: none"> ● Contribute council news to Literacy Forum NZ ● Distribute regular council information e.g emails, newsletters, online newsletters ● Upload event information and flyers for all events to website ● Have an online social media presence e.g Facebook, Twitter, Instagram ● Upload an event report to NZLA website ● Have at least one council event reported in local media ● Communication includes culturally responsive practices 		
5. INTERNATIONAL INVOLVEMENT (Bold +1)	✓ IF COMPLETED	SUPPORTING DOCUMENTATION/ EVIDENCE
<ul style="list-style-type: none"> ● Have Council President as a financial ILA or ALEA member ● Councils fund a Literacy Forum membership for an individual or school in the Oceania region. ● Supply new high quality children's books (fiction or nonfiction) to a school in the Oceania region ● Assist in funding the attendance of an Oceania teacher to an NZLA conference ● Support a council project within the Oceania region ● Have at least one council member participate in an ALEA or ILA annual conference ● Partner with local schools and/or community, with Oceania projects 		

Criteria revised June 2018