

Tai Tokerau Literacy Association



Honour Council 2018





1. Administration

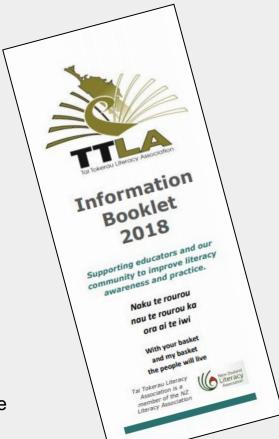


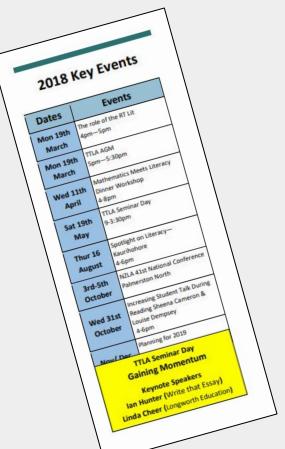


1. Administration (Bold Compulsory) Tasks completed highlighted in yellow	Supporting Documentation	
Develop an annual events calendar and upload calendar of events to NZLA website	Slide 4	
Upload event, description and links to Google Calendar	Slide 5	
Ensure the following is returned to NZLA Secretary in a timely manner: ➤ Directory information ➤ Annual Meeting information ➤ Delegate's Annual Meeting report ➤ Council's End of Year Financial report (note date sent)	Slides 6 - 9	
Pay levies to NZLA Treasurer	Slide 10	
Develop a strategic plan and review annually	Slide 11	2
Srategic Plan reflects the cultural responsive values of Te Tiriti ō Waitangi		1884
Obtain and sustain Charities Commission status (Recommended to do)	Slide 12	3

Tai Tokerau Literacy Association

Develop an annual events calendar and upload calendar of events to NZLA website



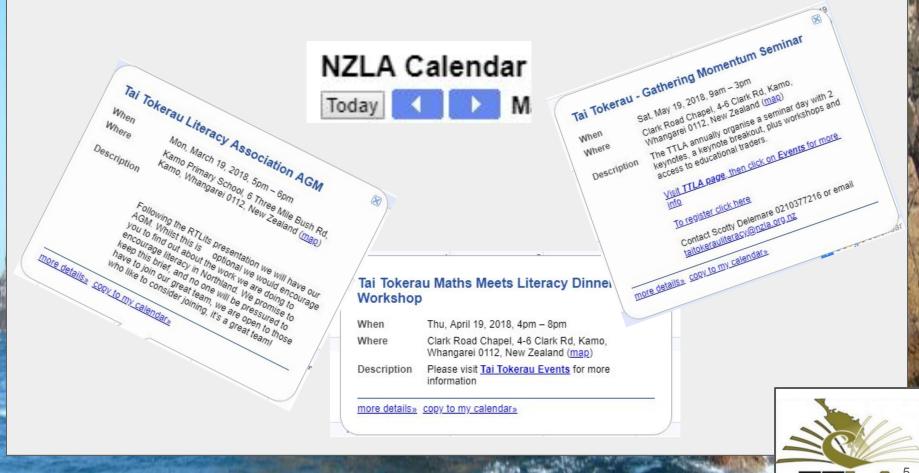




Sent to website administrator



Upload event, description and links to Google Calendar



Council: Tai Tokerau Directory Information 2018/2019

	Name	Address	E-mail	Phone
President	Scotty Delemare	522 Maunu Rd Whangarei	taitokerauliteracy@nzla.org.nz	021 0377 216
Secretary	Kay Milicich	28 Fairway Dr Whangarei	taitokerauliteracy@nzla.org.nz	09 437 7444
Delegate	AnnMaree MacGregor	11 Sorrento St Onerahi	taitokerauliteracy@nzla.org.nz	021 245 7341
Treasurer	Glenice Andrews	1A Shoemaker Rd Waipu 0510	taitokerauliteracy@nzla.org.nz	027 369 3346
IT Co-ordinator	Scotty Delemare	522 Maunu Rd Whangarei	taitokerauliteracy@nzla.org.nz	021 0377 216
Forum Co-ordinator	Sarah Graham	56 Morningside Rd Whangrei 0110	taitokerauliteracy@nzla.org.nz	021 521 104
Current memb	pership	126		3

NZLA Annual Meeting Information

Delegate and Observer Return Slip NZLA Annual Meeting 2018

Please return by <u>Saturday 31st March</u> so meeting requirements can be finalised.

The annual meeting will be held June 9th / 10th, 2018 at:

James Cook Hotel Grand Chancellor Wellington

Contact the hotel directly for accommodation. This is to be booked by individual delegates and paid for by your council.

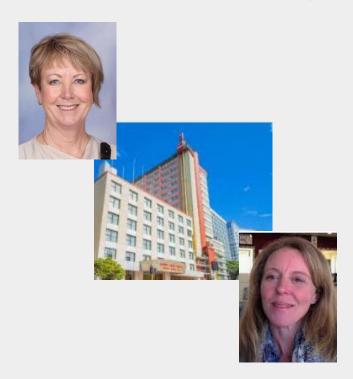
We will meet Saturday morning from 9:00am for coffee. The meeting will run from 9:30 - 5:00pm. We plan to finish by 1.00 pm on Sunday 10th June.

Name of Council	Tai Takerau.
Name of delegate attending	Annuaree MacGregor
Name of observer attending	Rachael Robertson
Date and time of arrival	Friday 8 June approx 2pm
Special dietary requirements	No
No. of people attending a dinuer with other delegates and observers on Saturday night	2
Travel costs for the delegate only (this is to work out the equalisation of travel)	\$404.00 Copy sent to Glenice Andrews

Please forward an electronic copy of your air-ticket as soon as it is available.

Please complete the information requested via google docs or by emailing to secretary@nzla.org.nz by Saturday 31st March.

Have you updated the NZLA Directory information for 2017/18 with your councils relevant contact information?







Delegates Report to Annual Meeting - 2018 (Please send or email this completed form and financial statement by Saturday 31st March via google docs or by emailing to secretary@nzla.org.nz)

	Tai Tokerau
Council Name	Annmaree MacGregor
Delegates Name	11 individual
Membership Number - Individual	117 school
- School	117
Membership Subscription - Individual	\$65
- School	

Delegate's Annual Meeting report

f Review of Events held 017	The year started with us bringing Barbara Brann from Australia to both Whangarei and Kerikeri. The focus was Securing Junior Literacy Skills for Year 0 - 3, and Supporting Older Priority Larners with a day workshop and a dinner meeting. This event Learners with a day workshop and a dinner meeting. This event was run in conjunction with Dyslexia Plus. Onerahi School hosted our Spotlight on Schools event sharing Onerahi School hosted our Spotlight on Schools event sharing In Term 2 we held our seminar day "Seminar for Success" with 2 workshop sessions. Term 3 we held a dinner meeting mainly for beginning teachers and their mentors. Joy Allocok ran 2 excellent sessions in and their mentors. Joy Allocok ran 2 excellent sessions in and Foundations for Learning. Our bi-annual Mystery Bus Tour and Foundations for Learning. Our bi-annual Mystery Bus Tour was held in Term 4 visiting 3 local schools showing diversity and the different journeys they are on. All of our events have been well-attended, much appreciated by teachers and provided worthwhile professional development. A collection of books were donated to the Emergency Department at Whangarei Base Hospital for use in the waiting room and a large collection of picture books and novels were donated to the two Women's Refuges for children/teenagers who stay there to take home. Having a wider representation of schools on the committee.
Key Issues	Ensuring professional development event in reaching the right people

Please complete the information requested via google docs or by emailing to secretary@nzla.org.nz by Saturday 31st March.



Council's End-of-Year Financial Report

Profit and Loss Tai Tokerau Literacy Association For the year ended 31 December 2018 14,035.00 24,590.00 23,194.45 23,194.45 1,395.55 Event Revenue Total Trading Income 427.96 Cost of Sales Purchases Total Cost of Sales 115.00 1,500.00 Gross Profit 232.46 Other Income 624.70 Grants Received 30.87 Interest Received 597.07 Total Other Income 3,100.10 (1,276.59)

> Postage Tax Expense

Travel Local
Total Operating Expenses

Net Profit

Date sent: April 2019



Pay levies to NZLA Treasurer



New Zealand Literacy Association

ANNUAL MEMBERSHIP LEVY TO NZLA

TAX INVOICE

GST 51-904-30 March

To: NZLA DELEGATE Toi Tokerou COUNCIL

The levies for members are now due to be paid to NZLA. \$30.00 per Financial Member \$15.00 per Lifetime Member

The levy is calculated on the number of financial and lifetime members in your council as at 31 December 2017 for the end of the financial year. The financial member levy is members from whom your council has already received subscriptions for the 2017 year. The lifetime member levy is for those members who are lifetime members of your local council.

Please complete this form and return the original or a copy.

Number of Financial members as at the end of 2017: 118

Levy enclosed at \$30.00 per financial member: \$3540-00

Number of Lifetime members as at the end of 2017: 1

Levy enclosed at \$15.00 per lifetime member: \$15-00

Total Levy enclosed: \$3555-00

Levies will be paid by: X internet cheque (please tick)

Please cither mail this completed form and levy cheque (made out to NZLA) by 31st March 2018



Develop a strategic plan and review annually

		Tai Tokerau Litera	acy Associatio	n .	Annual Plan 2018	
Meetings	holidays, Week 5 and Week 7 Mon 12 Feb Mon 28 March	Week 3 and Week 8 Mon 30 Apr Mon 18 June	Week 2 and Week 7 Mon 30 July Mon 10 So	ер	Week 3 and Week 8 Mon 29 Oct Wed 28 Nov	Reflections Great committee, strong commitment to getting to meetings and helping out with events.
Events	19 March Annual General Meeting 19 March The Role of the RT Lit Workshop Applications for TTLA Awards close 30 Mar Beginner Teacher Dinner meeting – Maths meets Literacy	19 May TTLA Seminar Day "Gathering Momentum" Linda Cheer & Dr Ian Hunter + 2 workshop electives	16 August Spotligh Literacy event at Kaurihohore 3 rd – 5 th October NZ 41st National Confe Literacy Landscape	ZLA rence	31st October Increasing Student Talk during Reading to Enhance Comprehension Dinner Meeting 9 Aug, 27 Sep & 20 November Sponsored and helped organize Northland Debating and Speech Finals 30 Nov Committee Dinner 11 Dec – donation of books to Dental Clinics	AGM — so tough to make this be a beneficial time for inviting new people to. RT Lit event was a good informative session. Maths meets Literacy event awesome, well facilitated and lots of takeaways. Seminar Day is hard work, lan was an incredible speaker — they both cost a lot of money, numbers okay. Spotlight event great turn out - teachers do enjoy low key events Several of us went to conference. Sheena & Louise workshop was practical, numbers were low due to time of year and I think there is a bit of burnout with their material. They have a new book coming out next year, invite them. Scotty linked into debating and speech competition, we supported them for some prize money — real space in the market to support this. We were going to run a Library event this term but time and venues didn't work.
Initiatives and Developments	Produced a brochure to hand out at a c Using the website to promote and rep For our Seminar Day we had two top Partnered with Northland Debating an 2 events held outside of Whangarei – Glenice & Scotty on NZLA Reading Recovery Promotion and Av TTLA Award for National Conference	orith schools – calendar /email and ma bur events, great advertising bort on events and expensive keynotes – awesome and Speech Competitions to organize a in Kerikeri ward for Conference	quality und sponsor Research Scholarshi	Sponsor I	scribe to ILA 3ooks for Oceania *Literacy Trust Travel Award	Partnerships Strong partnerships with schools continued for events, conference awards and seminar day workshop presenters. Community partnership this year was Dental Clinics with a donation of new books to distribute Strengthened partnership ties with Speech Spotlight event with Kauri Primary, focusing on Play Based Learning in Literacy Sheena & Louise Local Maths Advisor Year 7-10 Speech Competition Year 7-10 Debating Competition
NZLA	Honour Council doc due Annual Meeting/Directory/ Remits/Fin/Delegate's report MCLT Awards due	•Annual Meeting:: •Delegate - Annmaree Observer - Rach Website operational Scotty IT role on Exec	awards open •National Conference Manawatu Oct 3 rd –	ce	& Research Scholarship applications close	Year 7-10 Debating Competition Scholastic for great book deals to donate to Dental Clinic



Obtain and sustain Charities Commission status



Charity Name	Registration	Registration	Registered
	Number	Status	Date
Tai Tokerau Literacy Association	CC55598	Registered	4/08/2018





2. Membership Initiatives





2. Membership Initiatives (2+) Tasks completed highlighted in yellow	Supporting Documentation
Increase or promote individual and school membership	Slide 15
Increase or promote international membership of ILA or ALEA	
Encourage early career teachers to become members	
Financially support at least one teacher to NZLA annual conference	Slide 16
Financially support at least one teacher trainee or a Provisionally Certificated Teacher to NZLA annual conference	Slide 17
Financially support regional council member/s to regional leadership workshop	
Encourage and support council members to present at a NZLA National Conference	
Encourage and support council members to present at an international literacy conference	

Tai Tokerau Literacy Association

Increase or promote individual and school membership

Emailed membership invoice to all schools -





Membership

To increase membership an electronic invoice from Xero Accounting System was sent to every school in Tai Tokerau

Year	School/ Organisation	Individuals	Life	Total
2012	77	10		87
2013	96	8		104
2014	99	9	1	109
2015	72	11	1	84
2016	113	14	1	128
2017	106	12	1	119
2018	114	10	2	126



ncially support at least one teacher to NZLA annual conference



1
cisions

NZLA 41st Conference is being held in Palmerston North (3rd-5th October) this year

TTLA would like to offer 3 Conference Awards to help you attend.

B Clay Literacy Trust - Early Careers Teacher Award - \$1000 - For teachers with up to and including 6 years teaching experience. e Clay Literacy Trust - Experienced Teacher Award - \$500 and TTLA Contribution \$500 - Total Award \$1000

tions while there is years leadining experience.

It is administered by the NZLA Executive. To apply for this award see the information on a separate attachment.

A Conference Award - \$1000 - For all teachers in Tai Tokerau.

rds cover the cost of registration and accommodation ℓ travel to a total of \$1000.

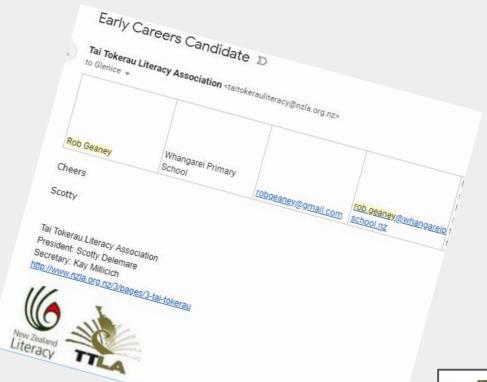




ncially support at least one Provisionally Certificated Teacher to NZLA annual conference









3. Council Activities and Projects





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Council Activities and Projects (2+) Tasks completed highlighted in yellow	Supporting documentation	
Undertake a special project	Slide 20	
Introduce a new professional learning and development opportunity		
Provide professional learning and development opportunities	Slide 21	
Provide support to another council		N.
Support members to initiate, undertake and publish research		
Have at least 5% of council members attend national NZLA conference		
Initiate or extend a programme or special event for children		
Initiate or extend a programme or special event for parents/whanau and/or community		
Make available for loan appropriate international publications		1
Participate in a national/international literacy event		
Involve other literacy associations (NZLA or other) in your council events	Slide 22	
Initiate an activity or project that honours local iwi and/or cultural diversity		19

Tai Tokerau Literacy Association

Undertake a special project











Provide professional learning and development opportunities



Tai Tokerau Literacy Association presents **Sheena Cameron &**

Louise Dempsey



Increasing Student Talk During Reading

TTLA

DATE

THURSDAY

16TH AUGUST 3:45PM—5PM
AFTERNOON TEA PROVIDED

KAURIHOHORE SCHOOL

COST

MEMBERS

HOH MEMBERS

\$15

Tai Tokerau Literacy Association **Spotlight on Schools**



Kaurihohore School





DATE **WED 11TH APRIL** MAY 4PM-8PM

WHERE **CLARK ROAD** CHAPEL

COST

DATE

MEMBERS \$65 NON MEMBERS \$85

MON 19TH 9-3:00 PM

> WHERE **CLARK ROAD CHAPEL & KAMO PRIMARY** SCHOOL



inyurl.com/ttlaspotlight

Literacy Association

/regional-council/tai-tokerau

31ST OCTOBER

4:30PM-8PM AFTERNOON TEA & DINNER PROVIDED

TTLA

CHAPEL@4 **CLARK ROAD**

COST MEMBERS **NON MEMBERS** \$125

Tai Tokerau Literacy Association Term One Events 2018



The Role of the Resource Teacher Literacy

Mathematics

Meets Literacy

me along for afternoon tox to meet the Whangarel based RTL by and find out about their role in our schools, including how to consisted works and what they do to help our harde at to shift Beracy lear ners. This secular will last around one hour. Questions are encouraged.

If you are attending also se email unfor catering services.



DATE MON 19TH MARCH

> WHERE KAMO PRIMARY



iteracy@nzla.org.nz







Involve other literacy associations (NZLA or other) in your council events.

GATHERING MOMENTUM SEMINAR DAY

Registrations outside Northland + 'other' literacy association

Mark Lorenzen	marklo@wellsford.school.nz	Wellsford school
Christine Whibley	rtlit@papnormal.school.nz	Papakura Normal
Sue Court	s.court@auckland.ac.nz	Reading Recovery Auckland, Faculty of Education & Social WorkThe uNiversity of Auckland
Sharlene Tornquist	s.tornquist@kaiwaka.school.nz	Kaiwaka School
Karima Bencheikh	k.bencheikh@kaiwaka.school.nz	Kaiwaka School
Sheryn Comrie	comrie@slingshot.co.nz	Dyslexia PLUS
Rose Barlow	rose.outofafrica@gmail.com	DYSLEXIA PLUS





4. Publication and Communication





Publication and Communication (Bold compulsory) Tasks completed highlighted in yellow	d compulsory) Supporting documentation	
Contribute council news to Literacy Forum NZ	Slide 26	
Distribute regular council information e.g emails, newsletters, online newsletters	Slide 27	
Upload event information and flyers for all events to website	Slide 28	
Have an online social media presence e.g Facebook, Twitter, Instagram	Slide 29	
Upload an event report to NZLA website	Slide 30	
Have at least one council event reported in local media		
Communication includes culturally responsive practices		

Tal Tokerau Literacy Association

Contribute council news to Literacy Forum NZ

TTLA Delegate's Report

Brief review of events held in 2018

Our AGM in March included a session to attract educators. The local RTLits talked about their role and how to access support. Also in Term 1 we held our popular dinner meeting with the topic of "Maths meets Literacy". This was primarily aimed at beginning teachers and their mentors but was open to all.

The annual Term 2 seminar day "Gaining Momentum" included breakout sessions with both of our keynote speakers. This was a first for TTLA and both sessions returned very positive feedback. Linda Cheer from Longworth Education focused on play-based learning and Dr Ian Hunter from Write That Essay excited attendees with ways to teach writing that give quality and motivation. These sessions complimented the keynote sessions and allowed the presenters to go deeper and wider. We also had excellent workshops and trader resources. At this seminar Rex Morris was made a life member for his services to both TTLA and the NZLA.

Our Term 3 Spotlight on Schools event visited Kaurihohore School to see how play-based learning and their use of Mantle of the Expert impact literacy learning.

Another dinner meeting in October was facilitated by Louise Dempsey and Sheena Cameron, "Increasing Student Talk During Reading to Enhance Comprehension". Children's books were presented to the local Women's Refuge at the end of 2017 and in 2018 the recipients were 27 dental clinics in Northland. A library event for students was planned but had to be cancelled due to school circumstances. This is going to go ahead next year instead.

Please note, sent to Mal, but not yet published.



Distribute regular council information

Tai Tokerau Literacy Association

Term One Events 2018



The Role of the

Resource Teacher Literacy

arms along for affernoon too to meet the Whangarel based RTL its. and find out about their role in our schools, including how to access their service and what they do to help our harde at to shift Beracy lear ners. This section will but around one hour.



DATE MON 19TH MARCH

4PM

WHERE KAMO PRIMARY STAFF ROOM







Ian Hunter—Write that Essay

Keynote: Who Says They Can't Write:

How to release the writer in your classroom?

In this engaging presentation, Dr Ian Hunter will unpack some of the myths around the teaching of writing, and tackle key strategies to advance children who struggle to write-of whatever age and barrier. Breakor* Session-Making writing not just fun, but better.

ctive workshop Dr Ian Hunter will demonstrate practical

DATE MON 19TH MAY 9-3:00 PM

WHERE **CLARK ROAD** CHAPFI &

Tai Tokerau Literacy Association

Spotlight on Schools



Kaurihohore School

Are you looking to invigorate your literacy programme? Are you wondering about Play Based Learning which seems so popular but you're not sure how to implement it?

Come along for afternoon tea at Kaurihohore School to learn about their journey into play based learning in their junior school.

See how Muntle of the Expert (process drama) is used to promote literacy in their senior school.

You will get a chance to meet teachers in their classrooms and see how they put theory into practice.





THURSDAY 16TH AUGUST

SCHOOL

COST MEMBERS



Sheena Cameron & Louise Dempsey



comprehension.

Increasing Student Talk During Reading to Enhance Comprehension

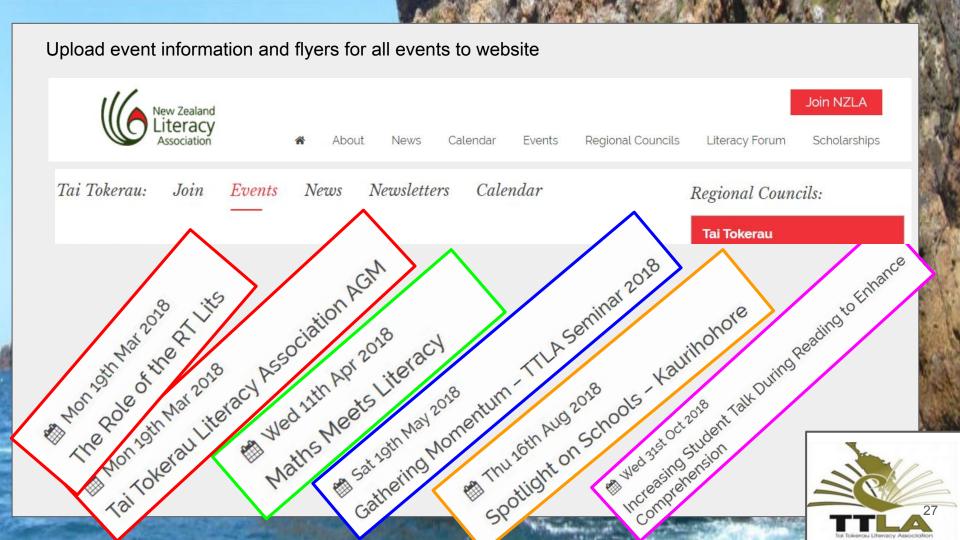
quality discussion during reading time, supports students to develop and deepen

In this workshop, Sheena and Louise will revisit the shared, guided and independent approaches, focusing opportunities to engage students

TTLA







Have an online social media presence e.g Facebook, Twitter, Instagram

Association

Home About

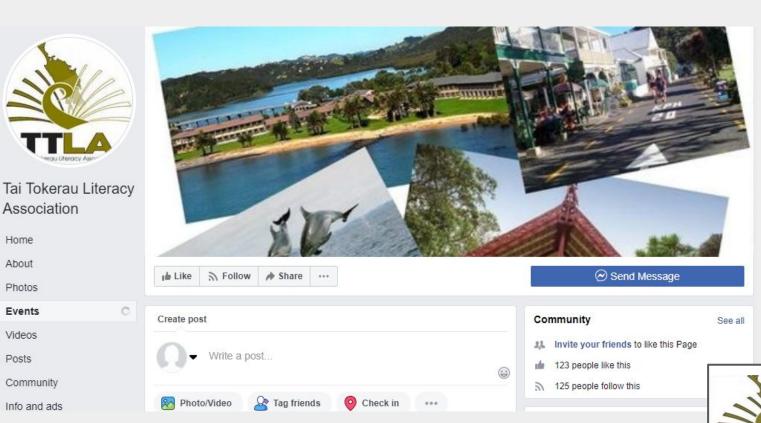
Photos Events

Videos

Posts

Community

Info and ads



Upload an event report to NZLA website

Sheena Cameron & Louise Dempsey-Increasing student talk during reading to enhance comprehension

Posted on November 29, 2018

'Increasing student talk during reading to enhance comprehension' led by Sheena Cameron and Louise Dempster attracted 40 Northlanders on Wednesday 31st October 2018 to a dinner PD event hosted by Tai Tokerau Literacy Association.

Sheena and Louise expertly led the attendees through 5 aspects of this topic, providing practical information, supported by key points on both power point slides and in video clips. Each section was followed by time to reflect and share as table groupings, with the opportunity to complete a summary of recommendations table.

Teachers working with Junior school classes through to Intermediate classes all had plenty of practical takeaways from the evening; ones that involve students' oral language supporting what they had read and strengthening their comprehension skills at many different levels.

Thanks, Louise and Sheena.









5. International Involvement





International Involvement (Bold + 1) Tasks completed highlighted in yellow	Supporting Documentation	
Have Council President as a financial ILA or ALEA member	Slide 32	
Councils fund a Literacy Forum membership for an individual or school in the Oceania region		
Supply new high quality children's books (fiction or nonfiction) to a school in the Oceania region	Slide 33	
Assist in funding the attendance of an Oceania teacher to an NZLA conference		
Support a council project within the Oceania region		
Have at least one council member participate in an ALEA or ILA annual conference		
Partner with local schools and/or community, with Oceania projects		

Tal Tokerau Literacy Association

Have Council President as a financial ILA or ALEA member



Order Confirmation

Order number: 2034944 Order date: 11/20/2016

Hello Scotty,

Thank you for making a purchase from ILA! Your order information is below. To access your online resources, journals, or order history, or to learn more about ILA, sign in at literacyworldwide.org and click on My Account & Journals (in the yellow header at the top of the page).

Product Description	Quantity	Your Price	Total
Online Membership	3.00	\$31.50	\$94.50
Literacy Today (online only, included)	3.00	\$0.00	\$0.00
	Subtotal:		\$94.50
	Shipping:		\$0.00
	Sales tax:		\$0.00
	Discount:		\$0.00



Reimbursements:)

Tai Tokerau Literacy Association taitokerauliteracyassociation@gmail.com

Inbox x

to me

Hi Glenice.

This is the reimbursement for joining ILA... this is a copy from my credit card...

5996

20 Nov 2016

INTL READING ASSOC 3027311600 DE 94.50 US DOLLAR

at a Conversion Rate* of 0.6997 (NZ\$135.06)

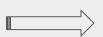
Cheers,

Scotty

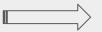


Supply new high quality children's books (fiction or non-fiction) to a school in the Oceania region.











Mew Zealand Literacy Association	Tai Tokerau Literacy Association Minutes - 10/9/18 Whau Valley Primary School 4:30pm Chair: Rachael	
Item	Discussion Dec	isions
1. Present	Rachael, Kay, Sarah, Kath E, Danny, Glenice, Sheryn, Kath C (5:20)	

conference Roster Taranaki is doing 2020. Each region would come up every 12 years. Proposing because there are only 3 outh Island Conferences we could have 3 in North then one in outh and keep that rotation. (2028 Tai Tokerau) The meeting greed. cholastic and Books for Oceania - TTLA to donate \$500 oceania teacher sponsorship - no one is coming from Samoa so here is no need to make a donation this year	Promote National Conference
(ome up every 12 years. Proposing because there are only 3 outh Island Conferences we could have 3 in North then one in outh and keep that rotation. (2028 Tai Tokerau) The meeting greed. cholastic and Books for Oceania - TTLA to donate \$500 ceania teacher sponsorship - no one is coming from Samoa so

